

# YARMOUTH GOLF



## 2023 Yarmouth Golf Policies and Procedures

Updated January 16, 2023

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## WELCOME TO YARMOUTH GOLF

Yarmouth Golf provides and maintains inclusive, accessible, superior quality public golf courses for Cape Cod residents and visitors that benefit Yarmouth's local economy, health, and charitable fundraising. We are committed to enhancing and preserving our golf properties for future generations through improvement programs for the courses, facilities and equipment; ever mindful we are environmental stewards of vital open space.

The purpose of this guide is to communicate the rules and conditions governing the use of Yarmouth Golf for all pass holders to provide fair and equitable access to our customers, while maintaining sound financial controls.

Following these policies and procedures is greatly appreciated and will help ensure that all can enjoy their golf experience at our facilities.

**By purchasing your pass to Yarmouth Golf you are agreeing to abide by the policies and procedures outlined in this guide.**

The Golf Enterprise Committee endorses these policies and procedures for the Town of Yarmouth courses. Their meetings are open to the public and all are welcome to attend. Meeting notices are posted on the Town website as well as at both courses. Policies are subject to change.

## CONTACT INFORMATION

Scott Gilmore                      Director of Golf  
Becky White                        Operations Manager, Bass River Golf Course  
Dennis Hoye                        PGA Pro, Bayberry Hills Golf Course

Josh Lyon                            Golf Course Superintendent  
Jared Dwyer                        Assistant Superintendent, Bass River Golf Course  
Assistant Superintendent, Bayberry Hills Golf Course

Bass River Pro Shop                (508) 398-9079  
Bayberry Hills Pro Shop            (508) 394-5597  
Yarmouth Golf Website            [www.golfyarmouth.com](http://www.golfyarmouth.com)

## LEAGUE PRESIDENTS – 2023

60's League	Bill Farrow	<a href="mailto:wrf241@gmail.com">wrf241@gmail.com</a>
18 Hole Ladies League	Michel Meehan	<a href="mailto:michelmeehan@gmail.com">michelmeehan@gmail.com</a>
9 Hole Ladies League	Bev Canfield-Woods	<a href="mailto:bevwoods@tampabay.rr.com">bevwoods@tampabay.rr.com</a>
Two Bitters	John Puleo	<a href="mailto:jkpuleo99@gmail.com">jkpuleo99@gmail.com</a>
Raiders	Cliff Keirstead	<a href="mailto:cliffordkeirstead@gmail.com">cliffordkeirstead@gmail.com</a>
Forty Thieves	Mike Barry	<a href="mailto:Reddog1171@comcast.net">Reddog1171@comcast.net</a>

# **ANNUAL FEE PASS HOLDER CATEGORIES**

## **Pass Holder Options**

Pass holder status entitles you to unlimited greens fees ***pending availability*** as designated by your pass holder category. Passes are valid from April 1 – March 31

CATEGORY	FEE*	RESTRICTIONS
Resident	\$1,300	
Non-Resident Pass	\$1,300	
Senior Pass	\$815	80 years old and over
Under 35	\$825	Under 35 years old
Young Adult	\$355	Under 23 years old
Junior	\$120	To age 18 - after 12:00PM – all courses**
Links Pass	\$360	After 12:00PM - Links Course
Twilight Pass	\$790	After 2:00PM – all courses

\* *Fees subject to change per Board of Selectmen approval*

\*\* *A Junior may purchase a Young Adult pass to avoid the 12:00 restriction*

## **Pass Holder Cart Fees\*\*\***

The Pass Holder cart requirements are as follows:

18 Hole cart	\$ 18
9 Hole cart	\$ 10.95
Pull Cart	\$ 10

1. On Bayberry Hills Winds (red) course and Sands (white) course cars are required until 1:00 PM on Friday, Saturday, Sunday and holidays.
2. Walking is allowed as follows:
  - Bass River – 7 days a week – all day
  - Links Course – 7 days a week – all day
  - Bayberry Winds (red) and Sands (white) Course – Monday thru Thursday – all day

\*\*\* *Fees subject to change per Board of Selectmen approval*

# TEE TIMES

Yarmouth Golf uses Club Prophet Systems (CPS) for both public and member bookings. In addition, it provides information for our starters, rangers, pro shop staff as well as a host of other options vital to our organization.

Instructions for getting started can be found on our website under “Membership”. Here you will learn how to set up your account, create lists of your regular playing partners (“buddy lists”) and how to book tee times.

## **Pass Holder Tee Time Access:**

1. Pass holders may reserve a weekday tee time 3 days prior starting at 7:00PM.
2. Weekend tee times (Fri-Sun) may be reserved 2 days prior beginning at 7:00PM

<b>Day</b>	<b>Booking Opens</b>	<b>Days that can be booked</b>		
Monday	7:00PM	Tuesday	Wednesday	Thursday
Tuesday	7:00PM	Wednesday	Thursday	
Wednesday	7:00PM	Thursday	Friday	
Thursday	7:00PM	Friday	Saturday	
Friday	7:00PM	Saturday	Sunday	Monday
Saturday	7:00PM	Sunday	Monday	Tuesday
Sunday	7:00PM	Monday	Tuesday	Wednesday

Tee time cancellations and changes to your tee time may be made online up to 2 hours before your reservation.

Yarmouth Golf cannot guarantee play on any specific day or time or with any specific partners. The availability of tee times may be affected by a variety of circumstances including maintenance, weather related factors, tournaments/outings, or prior daily fee reservations. In order for a single to book a tee time, a twosome or threesome must already be booked in that time slot. Singles are not allowed to book a tee time where no other players are booked.

**The integrity of this system is based on the honesty of the users. Abuses of the system will result in suspension or revocation of playing privileges.**

## **Annual Pass Holder No Show Policy**

- Pass Holders may book/change/edit/cancel their reservation up to two hours before their tee time.
- If tee time is not cancelled online or through the pro shop prior to the 2-hour deadline, the annual pass holder will be deemed a “no show”.
- We encourage all pass holders to make changes as soon as practical to open the tee sheet up to other pass holders as well as public play. With that in mind the following policy has been put in place and approved by the GEC:
  - Should a pass-holder receive 3 no shows they will be suspended for 1 week.
  - If pass-holder no shows 3 more times after said suspension, they will be suspended for 2 weeks.
  - If pass-holder no shows 3 further times, they will be suspended for the season.

**Should a suspension be necessary the pass holder will be notified by the email on file.**

## **LEAGUE PLAY**

Block times for league play are held at Bass River Golf Course three days per week and run from April 1-October 31.

The 60's League – Wednesdays (limit 72 players)

Two Bitters – Wednesdays starting on Hole #10 (limit 16 players)

Bass River 18 Hole Ladies League – Tuesdays (limit 56 players)

Nine Hole Ladies Golf League – Tuesdays starting on Hole #10 (limit 16 players)

Raiders/40 Thieves – Sundays (limit 56 players)

\*\*There is no league play on holidays and holiday weekends including the week of July 4<sup>th</sup>.

\*\*All block times subject to availability

League members must abide by the league rules set by Yarmouth Golf and agreed to by the league presidents as well as by the policies and procedures described here.

## **CLUB TOURNAMENTS**

Various club tournaments are run throughout the year, usually on weekends and some holidays. These tournaments are open to members only (except for our Member-Guest tournament). Registration opens 30 days prior and closes the Tuesday before the tournament at 5:00PM. Registration and payment is done online at [www.golfyarmouth.com/tournaments](http://www.golfyarmouth.com/tournaments).



## **PASS HOLDER CONCERNS**

The following process has been implemented so that members have a place to go with their concerns, complaints and ideas. For a concern to be considered by Yarmouth Golf it is imperative this process be followed, no exceptions:

1. The pass holder should try to resolve the concern directly with a staff member.
2. If not resolved, the pass holder must bring their concern by email or in writing to an Operations Manager for action and suggested outcome.
3. If the pass holder is not satisfied with that outcome, the pass holder's e-mail communication will be forwarded to the Director of Golf along with the Operations Manager's recommendation.
4. The issue will be brought to the Golf Enterprise Committee by the Director if the pass holder is still not satisfied with the recommendation presented.
5. If the pass holder is not satisfied with the GEC decision, they will forward the issue along with an explanation of the remedy presented, to the Board of Selectmen for final review.

### E-MAIL ADDRESSES

Bass River Operations Manager:  
Bayberry Hills PGA Pro  
Director of Golf:  
Golf Enterprise Committee:

[bwhite@yarmouth.ma.us](mailto:bwhite@yarmouth.ma.us)  
[dhoye@yarmouth.ma.us](mailto:dhoye@yarmouth.ma.us)  
[sgilmore@yarmouth.ma.us](mailto:sgilmore@yarmouth.ma.us)  
[gecchairperson@gmail.com](mailto:gecchairperson@gmail.com)

## REFUND POLICY

Requests for refunds are authorized by the Golf Enterprise Committee under the following guidelines:

- a. Refunds will be considered only for:
  1. documented medical reasons if a pass holder has played less than five (5) rounds that year.
  2. requests made before **May 30<sup>th</sup> of the current year.**
- b. If a refund is authorized, the refund will be prorated relative to the pass holder's play history. Eighteen-hole play will result in a \$65 pro rate; nine-hole play will result in a \$45 pro rate.
- c. Requests for refunds must be received by the Golf Enterprise Committee no later than May 30 with appropriate documentation to support the request.
- d. Pass holder passes are non-transferable and cannot be extended to a subsequent year.
- e. The GEC will decide on the issuance of a refund and present their decision to the Director of Golf for notification of the pass holder.

Requests for refunds are to be sent in writing to:

Golf Enterprise Committee  
Refund Department  
Bayberry Hills Golf Course  
635 West Yarmouth Road  
West Yarmouth, MA 02673

or emailed to [gecchairperson@gmail.com](mailto:gecchairperson@gmail.com)

The request must include:

1. the pass holder's golf pass number
2. the date and method of payment of the annual fee
3. documentation from a medical professional indicating the medical reason for the pass holder's requested refund.

## GOLF CART USAGE

- Golf carts must always stay on the cart paths on all Par 3 holes. Golf carts must also always stay on the cart paths around tees and greens on all holes.
- At no time are non-handicap golf carts allowed to go inside of the golf cart directional signs, ropes, or stakes.
- The areas described in a. and b. above are considered restricted areas.
- The 90-degree rule can be put in effect at the discretion of the Golf Course. Under certain conditions, golf carts may be restricted to rough only. If golf cart use is restricted, it will be posted in the Pro Shop.
- Any pass holder who purchases a riding cart at the single cart rate agrees that no other rider will join him/her during the round without paying for the other half of the cart. Violators will be restricted in their ability to purchase a cart at the pass holder rate in the future.
- All golf carts MUST be returned to the designated cart drop-off area.
- No carts allowed in the parking lot at Bass River
- If a golf cart is observed by a staff member in a restricted area as outlined above, the staff member will notify the Pro Shop or Ranger immediately and will identify the cart number, the exact location of the infraction, and give a description of the infraction. The staff will report the infraction to the Manager on Duty.
- Both the operator and the passenger of the cart will be given a verbal warning by the Manager on Duty for the first and second offense and the warning will be recorded in a file maintained by the Director of Golf. The third offense will result in the Manager on Duty confiscating the offender's golf cart. There will be no refund of the golf cart fee or the greens fee.
- Any offense by a pass holder, either operator or passenger, will be recorded and kept on file the by Operations Manager. The third offense will result in the loss of golf cart rental privileges for a period of two (2) weeks.

## HANDICAP FLAG POLICY

Handicap flags/placards will be made available to those golfers who have a special need, or for various circumstances are unable to walk between the fairway cart boundaries and the green. These flags are for golfers who present a valid handicap placard issued by any state or by a letter from a physician with supporting documentation. The following rules will apply in the use of these flags:

- a. Handicap flags/placards will be requested by pass holders or guests at the time of registration. By requesting a handicap flag/placard, the golfer will indicate his/her acceptance of the handicap rules.
- b. The flag/placard must be affixed to the golf cart and be readily visible during the round.
- c. When leaving the teeing area and proceeding to the ball on a par three, the 90 degree rule will apply when crossing from the cart path to the fairway.
- d. The handicap flag/placard entitles the golfer to go beyond the fairway cart boundaries to address a ball. All carts are prohibited from those areas designated as “environmentally sensitive”.
- e. The cart will be permitted **no closer than 15 feet from the fringe area** of the green and will be parked so as not to interfere with the play of other golfers. **No carts are to be driven in areas between the green and a bunker.**
- f. No golf carts are permitted in the parking lot at Bass River.
- g. After use by the golfer, the cart must be returned to the designated cart drop off area.

These rules apply, without exception, to all golfers requesting a handicap flag/placard. The rangers and staff have been instructed to warn any golfer who violates or abuses these rules and to report such warnings to the Operations Manager. Failure to heed such warning will result in loss of privilege to use a handicap flag/placard. Repetitive violations will result in further disciplinary action which could include the suspension of golf privileges.

# **GENERAL INFORMATION**

## **PACE OF PLAY:**

The expectation for an 18 hole round is 4 hours and 15 minutes. There are things you can do to help move things along. Please review the recommendations from MassGolf: <https://www.massgolf.org/news/10-tips-pace-of-play>

In addition to the role that the golfer plays in keeping pace, Yarmouth Golf has established the following policy which now gives authority to the Ranger or the Manager on Duty to act as follows to speed up play:

Our Rangers are equipped with iPads that will show them the time when a group has teed off. They also have access to a GPS system that can indicate the group that may be falling behind. This allows them to quickly address the group in question, check on their status, and assist them in moving along. If for a second time the group has not kept up with pace of play they will be asked to pick up their ball and move forward to get back into the desired position. If the group fails to pick up or again falls behind, the Ranger will then call the Manager on Duty, who will have the option to suspend play and discontinue the group's round at that point.

It is the objective of Yarmouth Golf to make the golfing experience at Bass River and Bayberry Hills enjoyable for all golfers. We hope that these recommendations and this policy will improve pace of play and make golfing at Yarmouth Golf an enjoyable experience.

## **LIGHTNING WARNING SYSTEM**

Yarmouth Golf has no lightning warning system. It is every golfer's responsibility to leave the course if they feel unsafe.

## **RECIPROCAL PLAYING PRIVILEGES**

The six towns on Cape Cod that have municipal golf courses have a reciprocal agreement. Any member of any of these municipal courses may play any of the other municipal courses for a greens fee of \$30. The participating courses are Bass River, Bayberry Hills, Captains, Cranberry Valley, Dennis Highlands, Dennis Pines, Hyannis Golf Course, Olde Barnstable Fairgrounds and Sandwich Hollows. This applies to daily play from November 1-March 31, and Monday-Thursday from April 1-June 14 and September 15-October 31. Play is not allowed from June 15-September 14. Tee times may be made up to two days in advance. Each course has the option to change these parameters.

## **PRO SHOP CREDITS**

Credits may be used for pro shop merchandise. Credits may not be used for golf carts, greens fees, annual fees, driving range charges, and gift cards. Credits expire on December 31. Credits are non-transferrable and can only be accessed by the account holder.

## **HANDICAPS**

Yarmouth Golf is a member of the USGA GHIN Handicapping System and provides handicap services through the Massachusetts Golf Association (MGA). Members can obtain a handicap by following this link to MassGolf: <https://www.golfnations.com/mass-golf/?cid=8558>. Players may enter their scores thru the apps available thru USGA.

## **DRESS CODE**

All players are required to wear proper and clean golf attire. Men's shirts must have collars and sleeves; women's shirts must have collars **OR** sleeves. Turtlenecks and mock turtlenecks are acceptable.

### **The following attire is not appropriate:**

- Halters, tank tops, mesh shirts, cut-off shorts, shorts without a minimum 4" inseam, bathing suits, sweatpants, gym shorts, jeans, or jean shorts.

## **PLAYER RESPONSIBILITY**

Be at the golf course at least 20 minutes prior to your tee time. Each player must register at the Pro Shop before play. Doing so will register your name with the starter and will also let them know if you paid for 9 or 18 holes and if you are walking or riding. A paper receipt of your purchase for your own records is available upon request.

Each player must have his/her own bag and clubs. Rentals are available at both Pro Shops.

There are no "ride-alongs" at either course. This includes spouses, children, grandparents, boyfriends, girlfriends, etc. Only players who have paid for golf and have clubs are allowed on the course(s).

The maximum number of players per group is four. No exceptions.

The golf course restaurant concessionaire has exclusive rights for providing alcohol on the golf course property. No outside alcohol is allowed and is grounds for immediate expulsion.

Please keep golf bags and pull carts off all tees, collars, and approaches.

The use of metal spikes is not allowed.

## **GUIDELINES FOR SUSPENSION:**

- a. Behavior offensive to patrons or employees of the course, including loud or offensive language.
- b. Any abuse of the tee time system outside of normal parameters for obtaining tee times.
- c. No alcohol use is allowed in the parking lots. This is both policy and Town of Yarmouth ordinance. Alcohol may be purchased and consumed on the course from the concessionaire only.
- d. Non-cancellation or no-show for a scheduled tee time.
- e. Failure to abide by directions issued by the Starter or Ranger or any authorized member of the course management team.
- f. Pass holder purchasing a nine-hole cart and continuing past the ninth hole.
- g. Pass holder starting on any part of the golf course without prior Pro Shop approval or playing holes out of sequence without management approval.
- h. Playing or practicing on a course that has been closed.
- i. Play of more than four in a group.
- j. Practicing on the course outside of the designated practice areas.
- k. "Sneaking on" the golf course without checking in at the pro shop.
- l. Violation of the driving range policy, including collecting balls from the driving range, taking balls from the driving range for use at another time, taking baskets, or utilizing the driving range without proper payment.
- m. Not exercising proper care of the course. It is the responsibility of each player to repair ball marks, replace divots, and rake bunkers.
- n. Play of more than one ball on the course is prohibited.

**Suspension or revocation decisions will be made by the Director of Golf.**